

BROWN CITY COUNCIL PROCEEDINGS
August 22, 2022

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Christine Lee, Stacy Biel, Pat Jacobson, Ross McIvor (7:09), Eugene Navock, and Walter Robison; City Manager Clint Holmes, City Clerk Rhonda Johnson, and DPW Foreman Mike Vislosky.

ABSENT: City Attorney Gregory Stremers.

GUESTS: Robert Jacobson, Lorrelei Natke, Jamie Chargo (Highline), Kay Green (Highline), Austin Roy, Karen Roy, and Charles Bennett.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: Two additions to manager’s report.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Navock, Second by CM Robison, to Approve the Minutes of the Regular Meeting of the City Council for August 8, 2022, as written.
Motion Carried.

PAY BILLS:

Motion by CM Jacobson, Second by CM Lee, to Pay Bills in the Following Funds: General - \$12,925.75 (10091 – 11109), Payroll - \$18,024.95 (10359 – 10372), Major Street - \$75.00 (4101), Sanitary Sewer - \$687.95 (4064 – 4066), Water - \$15,087.24 (3526-3532), Arsenic Abatement - \$36.00 (1610).
Motion Carried.

PERSONAL APPEARANCES:

1. **Jamie Chargo, Highline Internet:** Sanilac County Projects. Presentation of Highline fiber optic broadband service as an option for the community and provided contact information.

PUBLIC QUESTIONS & COMMENTS:

1. Karen Roy introduced herself as an applicant for city manager position.
2. Seth Benson asked about putting in a culvert. City ordinance says any ditch work must be done or directed by DPW. City is waiting for estimates to clean out the ditches on both sides of Grant Street due to flooding issues.

DPW REPORT: Presented in writing with no questions.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

PETITIONS & COMMUNICATIONS:

1. **6813 Cade Road:** Request permit to construct gates on the north and south sides of the home, even with the front of the house, to connect with existing fence along the property line. No Sanilac County Permit required. Must contact Miss Dig before installation.

Motion by CM Biel, Second by CM Navock, to approve the permit to construct gates on the north and south sides of the home, even with the front of the house, to connect with existing fence along the property line. No Sanilac County Permit required. Must contact Miss Dig before installation.

Motion Carried.

MANAGER'S REPORT:

1. **Second Street Project:** The contractor has completed the water main installation, connection to houses, and replacement of galvanized pipes to three individual houses, the others meeting legal requirements. The concrete work has also been largely completed. The final landscaping is being done and the job should be fully completed soon. This \$252,685 project is step toward completing our requirements under the Michigan Lead and Copper Rule.
2. **School Resource Officer:** The City has coordinated with the school and has begun advertising for an officer.
3. **Supplemental Street Lights:** The City requested that DTE install new street lights in front of 7146 Welles Street and 7115-7139 Cade Road. Staff met with DTE representatives on August 9th and inspected both locations. The exact location for the pole and streetlight at 7146 Welles Street was identified and issues resolved. DTE was told to proceed. Some tree trimming is required before DTE can run the required electric line. The City received estimates from two tree companies. Raymond Tree Service had a significantly lower estimate and was told to proceed. The location at 7115-7139 Cade Road would be a very expensive installation. Poles would have to be installed, private rights-of-way granted, et cetera. Estimated cost would be \$10,000 to \$12,000.

Consensus of Council to install new street lights at 7146 Welles Street only.

4. **Ordinance Update:** The Planning Commission scheduled a Public Hearing concerning City Ordinance \$152.178 at 7:05 PM on September 1st.
5. **DWAM - Lead and Copper Rule:** Coordination with Spicer Group on August 10th revealed that for the water lines physically checked as part of the DWAM Grant a visual inspection of the end in the building is required. A letter is being sent to each of the 132 owners or tenants of these locations that need to be verified.
6. **Grant Street:** Analysis revealed that the drainage issues on Grant Street have several causes. The optimal solution is to clean out the ditch on both sides of the street. The City has requested estimates from two local contractors for this project.

Streets and Sidewalk Committee will meet following receipt of estimates.

7. **Storm Water Issues:** Work on Second Street and Maple Valley Road discovered storm water catch basins that were not on any of our maps or known to the DPW. The City plans to contract with Michigan Pipe Inspection to determine where these drains go, and then to check the maintenance status of certain other storm water mains.
8. **Well Number 3:** The arsenic absorption system at Well #3 is apparently approaching saturation. The DPW has sent in a series of water samples for testing that may give a better indication of when the absorption media requires replacement. However, expect that this project will need to be scheduled for not later than next summer.
9. **Park & Recreation Board:** The monthly meeting of the Park & Rec Board is Tuesday, August 23rd at the Cade Road Pavilion. One of the primary topics of discussion is adding additional parking. Since the City Council has ultimate responsibility for the Park under the lease agreement, does the City Council wish to provide any direction concerning the parking issue?

Motion by CM Robison, Second by CM Navock, to recommend turning the old blooper ball field into a parking lot. Motion Carried.

10. **Labor Day Holiday:** City Hall, public works and police departments will be closed on Monday, September 5th in honor of Labor Day. A DPW employee will be on call to address emergencies.
11. **Lights in Council Chambers:** Estimate for electrical work and materials for fixing lights in Council Chambers are: a. City Council Side retrofitted to LED lamps to match existing T12 lamps - \$460; City Council and City audience completely retrofitted to 4' LED lamps 4000K - \$1,108; City Council side retrofitted to LED, existing T12 updated to T8, replace City Hall lights - \$1,724.

Motion by CM McIvor, Second by CM Robison, to replace lights in council chambers for \$1,108. Motion Carried.

12. **Brown City Park:** The City received an invoice to replace equipment damaged in the Park by a uneven flow of electricity. Document being forwarded to the Park & Recreation Board for action.

ATTORNEY'S REPORT: City Attorney Stremers absent.

TREASURER'S REPORT: None.

CLERK'S REPORT: Nothing to report.

MAYOR'S REPORT:

1. **City Manager Search:** Walsh Municipal Services closed the application process on August 12th. He is preparing a short list of people for the City Council to interview. Walsh requests that City Council schedule a special meeting for 6:00 PM on Monday, August 29th. Requires Motion.

Motion by CM Biel, Second by CM McIvor, to schedule a Special Meeting at 6:00 p.m. Monday, August 29. Motion Carried.

2. **Lincoln Street closed from Main to Vine Street on Tuesday 8-23-22:** Football Support Activity in the Old Game Age parking lot.
3. **City Hall Request:** Requests Friday before Labor Day off.

Motion me CM Robison, Second by CM Navock, to approve day off for city workers on 09-02-2022. Motion Carried.

4. **Inventory at the Park:** Inventory of Park equipment was done on Tuesday. One table and 16 chairs purchased by the City are missing. There is no record of

missing table and chairs having been rented and not returned in rental agreements.

Consensus of City Council to consider the table and chairs a loss and to recommend that the Park continue to implement a better system of accounting.

COMMITTEE REPORTS:

- 1. Building and Grounds (Mclvor) – Nothing.
- 2. Personnel (Biel) – Special Meeting at 6 p.m. Monday August 29.
- 3. Police / Fire Authority (Lee) – Lots of surrounding communities are looking for SROs.
- 4. Streets and Sidewalks (Navock) – Nothing.
- 5. Tax and Finance (Jacobson) – Nothing.
- 6. Water and Sewer (Robison) – Nothing.

GENERAL CONCERNS OF THE COUNCIL:

- 1. CM Biel asked about blight reports now that Code Enforcement Officer has retired. Police will enforce code infractions.
- 2. CM Robison requested council members be supplied with city email addresses.
- 3. CM Robison asked about the dumpster on Lincoln Street.
- 4. CM Robison asked about Hogtown sign on a park pavilion and requests that the signs around town be taken down in a timely manner.
- 5. Discussion of DPW newly painted, repaired and properly stored barricades. When organizations borrow city barricades, barricades should be returned in good condition and to the location from which they were borrowed.
- 6. CM Mclvor noted that a resident parked on the new work done on 2nd street. The city is not responsible for damage incurred after work is completed.

PUBLIC QUESTIONS & COMMENTS: None.

CLOSED SESSION:

MCL 15.268(c) – Union Contract strategy discussion.

Motion by CM Navock, Second by CM Lee, to move into Closed Session at 8:05 p.m. Motion Carried.

Motion by CM Lee, Second by CM Mclvor, to end Closed Session at 8:28 p.m. Motion Carried. No Decisions were made.

ADJOURNMENT:

Motion by CM Biel, Second by CM Lee, to Adjourn the August 22, 2022, Meeting of the City Council at 8:31 p.m. Motion Carried.

Respectfully submitted,

Rhonda Johnson
City Clerk