



Proceedings



of the BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING

October 25, 2022

AT THE CITY HALL COMMUNITY ROOM 4205 MAIN STREET, BROWN CITY [810-346-2325]

Website: ci.brown-city.mi.us

Present: Board Members: Tara Owens, Louis Martus, Ron Marion, Rick Mitchell, Stacey Biel.

Absent: Board Member: Sean Hagey, Matthew Taepke.

Guests: Mayor Julie Miller, City Clerk Rhonda Johnson, and City Manager Charles Bennett, Clint Holmes, Mike Juip, Kevin Miller, Rae Ann Kreiner, Jamie Bird, Missy Bennett.

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

APPROVAL OF MINUTES:

1. Regular Meeting September 27, 2022:

Motion by Stacy Biel, Second by Louis Martus, to Approve Minutes of Regular Meeting on September 27, 2022 as written. Motion Carried.

PAY BILLS:

Motion by Tara Owens, Second by Rick Mitchell, to Pay Bills from the Following Fund: Parks- \$6,035.86 (2973 - 2977). Motion Carried.

UNFINISHED BUSINESS:

1. Set Group meeting date:

Motion by Stacy Biel, Second by Louis Martus, to have groups and organizations meet on January 24, 2023 at City Hall at 7pm.

Motion Carried.

2. Change December Park and Recreation Board December meeting from December 27 to December 20, 2022.

Motion Carried.

3. Motion by Rick Mitchell, Second by Tara Owens, to set 2023 Park and Recreation Board meeting times as 4th Tuesday of every month at 7pm.

Motion Carried.

4. Discussion of left-over breakfast supplies. Consensus to give away some of it at the Tree Lighting.

5. Discussion of pros and cons of having the carnival in the park.

Motion by Stacy Biel, Second by Tara Owens, to allow the Festival Committee to use the park for the carnival.

Motion Carried.

6. Discussion and appreciation of disc golf organization using downed trees to mark trails.

7. Discussion of parking lots.

8. Discussion of ball field lights.

PETITIONS AND COMMUNICATIONS: None scheduled.

PUBLIC HEARING: None Scheduled.

REPORTS AND RECOMMENDATIONS:

1. Current balance: \$27,313.36 – (\$19,895.52 checking (includes \$3,200 in donations belonging to Park Board of Directors); \$7,417.84 operating.)
2. **Next Working Meeting: November 3,2022 at City Hall.** The Public Accuracy Test of Election equipment is at 5 pm. November 3 at City Hall.
3. **Next regular meeting: November 22,2022 at City Hall.**
4. December regular meeting: December 20,2022.

COMMITTEE REPORTS:

1. **Trails (Mitchell):** Nothing new to report.
1. **Concession, Batting Cages, Bathrooms and Porta-Lets (Taepke):** Absent.
2. **Driveways & Parking Lots (Martus):** Working on setting up a committee to develop a plan for the roads. Working to involve more community members to serve on the committee with board approval. **Mid-Michigan Gravel & Trucking Company donated 500 tons of gravel this year.**
3. **Playground Equipment and Courts (Hagey):** Absent.
4. **Building Maintenance Committee (Owens / Martus):** Outside of Pool Pavilion looks good. Discussion of electrical work.
5. **Events & Entertainment (Biel):** Sunday Oct.22 was Markets and More Fall Activity Festival Fall Fun in the Park. side by side run. Trunk or Treat, Chili Cook-off, Spooky Trail. No more events are scheduled for this year.
6. **Utilities (Marion):** No new report..
7. **Park & Recreation Grants (Hagey):** City Manager Charles Bennett discussed in detail the requirements and deadlines for the Spark Grant.
Motion by Rick Mitchell, Second by Tara Owens, to schedule a special meeting to discuss the Spark Grant on November 3, 2022 at 7:30 pm at City Hall Community Building. Motion Carried.

NEW BUSINESS:

1. Discussion of need for a calendar of activities.
2. Discussion of Communication and Advertising
3. Discussion of a need to get more people on working committees.
4. Request for cash donations to be reported with the bills.
5. Discussion of donations.
6. Consensus of Board to decline the offer of walnut tree donation.

PUBLIC QUESTIONS AND COMMENTS:

1. Mayor Miller reported on the MML Conference and presented ideas for community involvement.
2. Mayor Miller reminded the board that Brown City's Sesquicentennial is 2026 and asked the board to begin thinking of events
3. **Missy Bennett presented \$1000 donation to the Park from Markets and More.**
4. The City Clerk encourages community members to attend Park and Recreation Board meetings and reminded people that all agendas and minutes are posted on the city website: ci.brown-city.mi.us

ADJOURN:

Motion by Stacy Biel, Second by Tara Owens, to Adjourn the October 25, 2022 meeting at 8:45 p.m.

Motion Carried.

Respectfully submitted,

Rhonda Johnson
City Clerk