

BROWN CITY COUNCIL PROCEEDINGS
NOVEMBER 14, 2022

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Stacy Biel, Christine Lee, Ross McIvor, Eugene Navock, and Walter Robison; City Manager Charles Bennett, and City Clerk Pamela Willer, City Attorney Gregory Stremers, DPW Foreman Mike Vislosky, Chief Ronald Smith

ABSENT: Council Member Pat Jacobson

GUESTS: Eric Rickman, Cynthia Rossman

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

CORRECTION & APPROVAL OF MINUTES:

- **Motion by CM Navock, Second by CM McIvor, to Approve the Minutes of the Regular Meeting of City Council, October 24, 2022, as written.
Motion Carried.**

PAY BILLS:

Motion by CM Lee, Second by CM Biel, to Pay Bills in the Following Funds:

General - \$22,308.84 (11208 – 11247), **Payroll - \$19,449.96** (10455 – 10470) includes Operating Engineers – Dues - \$75.60, EFT - \$4,643.95), **Major Street - \$1,442.53** (4112), **Local Street - \$1,442.54** (4395), **Sanitary Sewer - \$1,045.69** (4081 – 4083), **Water - \$3,040.52** (3563 - 3567), **Arsenic Abatement - \$0.00** (), **Equipment - \$1,200.12** (1828 – 1830).

Motion Carried.

PERSONAL APPEARANCES: None.

PUBLIC QUESTIONS & COMMENTS: None.

POLICE REPORT: Presented in writing with no questions.

UNFINISHED BUSINESS:

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None.

ORDINANCES: None.

PETITIONS & COMMUNICATIONS: None.

MANAGER'S REPORT:

1. Discussion on use of email to council members & Use of committees: Council discussed best ways of communicating with the City Manager moving forward.

2. Lagoon Treatment Plan: Treatment yearly cost \$10,606.32 and needs to be done Clearbrooke Enterprises will be managing this program.. **Motion by CM Robison, Second by CM Navock, to treat lagoons. Roll Call Vote: CM Navock - Yes, CM Robinson - Yes, CM McIvor - Yes, CM Biel - Yes, CM Lee - Yes, CM Jacobson - Absent. 5 - Yays, 0-Nays, 1 - Absent, 0 - Abstaining. Motion carried.**

3. EAGE Site Visit: A productive visit with EGLE, very informative for myself and Mike. Some of the items we need to correct are A) Need to straighten the measuring rod in lagoon and paint to be legible; B) Grass on the banks of the ponds must be maintained to six inches or less. Currently looking for options to get mowed. Once mowed, we verified with EGLE that we can spray the weeds in the future; C) Make a staircase to access the discharge pipe to limit any slip and falls.

4. DPW Opening- Position has been filled. Myself, Clint and Mike interviewed three great candidates and have chosen Andy Hilgendorf. His first scheduled day was November 14th.

5. Kilpatrick Apartments Dumpster- Spoke with regional manager of service. They have been instructed to coordinate with the city for a good transition for residents. Once Kilpatrick takes over the residents of the apartment will no longer be billed for garbage. It was also discussed with the rep to utilize a smaller dumpster, so a door could be installed on the front of the enclosure. I notified them of the multiple complaints of garbage in the neighbor's yard to the north. The dumpster Kilpatrick's are placing has not been set at this time.

6. Union Negotiations- Had a meeting with Brian Berg of the Operator's Union on November 14th. Michael Bloom of Foster, Swift, Collins and Smith will be the labor attorney that will be looking into the Contract to see if the City has to pay in to the Rehabilitation Fund.

7. No Overnight Parking: Residents are reminded that there is no overnight parking on City streets between November 1st and March 31st. The Brown City Police Department will ticket vehicles that are in violation of this ordinance. The signs stating this policy are located east and west on M-90 and north and south on Maple Valley Road.

8. 2nd Street Repaving Project- Myself and Mike walked 2nd with the Spicer engineer on November 3rd. Scope of the work discussed was to pave 2nd starting at James going to George. Since the section of 2nd from James to Kohler is in great shape, it was instructed to quote on continuing pavement work from George to M-90. The section of 2nd between George and John would be widened to match the width on the next block. This was also thought of as a way to reduce congestion during school drop off and pick up hours. The portion of 2nd between John and St

Marys Streets will be quoted for new sidewalk and most likely replacement of curb and gutter. George St cost: \$139,000.00; Second St cost: \$427,000.00; total cost: \$566,000.00. **Motion by CM Navock, Second by CM Robison, to approve the 2nd Street Repaving Project. Roll Call Vote: CM Navock - Yes, CM Robison - Yes, CM Ivor - Yes, CM Biel - No, CM Lee - Yes, CM Jacobson - Absent. 4 - Yays, 1 - Nay, 1 - Absent, 0 - Abstaining. Motion carried.**

9. Replacement computer for City Manager: Per IT Right, cost of new laptop \$1516.53. **Motion by CM Lee, Second by CM Ivor, to approve purchase of computer. Roll Call Vote: CM Navock - Yes, CM Robison - Yes, CM Ivor - Yes, CM Biel - Yes, CM Lee - Yes, CM Jacobson - Absent. 5 - Yays, 0 - Nays, 1 - Absent, 0 - Abstaining. Motion Carried.**

10. Social Media and FOIA: Discussion with Archive Social, cost \$299/month to track up to 12 accounts. City will form a Social Media Committee for discussion.

11. Fire Siren at Bus Garage: Decommission, City does not see the need to keep.

12. Grant Street Ditch- Work has been completed by Grant Burgess Excavating. The total cost of the project was \$2,200.

13. Planning Commission- Next scheduled meeting will be on February 2nd.

14. Veterans Day: The City and DPW Offices were closed on Friday, November 11th in commemoration of Veterans Day. The DPW had a representative on call.

15. Eric Rickman's Home 7132 Welles Repairs: Has a contractor, he is repairing the back half of the home as well as install of new steel roof on the home and the garage. Was told to come to City Hall to get a building permit. **Motion by CM Ivor, Second by CM Robison, to approve rehabilitation plans until March 1, 2023. Motion carried.**

ATTORNEY'S REPORT: FOIA requests have been forwarded from the City Clerk regarding Election to most clerks in Michigan. He will send FOIA information to the City Manager.

TREASURER'S REPORT: None.

CLERK'S REPORT: None.

MAYOR'S REPORT:

- 1) December 2nd Tree Lighting/Santa 5:30PM/Entertainment 6:00-7:00PM
- 2) Date of Next Council Meetings: Dec 12th and Dec 19th change from the 26th.
Motion by CM Biel, Second CM Robison, to change the meeting date. Motion Carried.
- 3) Community Calendar: request of Council to bring back to the next meeting ideas.
- 4) Mayor Exchange: Summer 2023 would like to see this take place.
- 5) Police & Fire Authority: Fire Authority payroll checks were issued on November 10th, distributed at Fire Authority dinner on night of the 10th.
- 6) Request that the Festival Commission be appointed with members being Jamie Bird, Tara Owens, Alex Mitchell, Jason Fuller, Troy Gilbert, Cathy Mack. **Motion by CM Lee, Second CM Mclvor, to appoint the Festival Commission members. Motion carried.**
- 7) Request a Motion be made to confirm ARPA Fund \$130,000.00 to be put into the Lead and Copper Fund. **Motion made by CM Robison, Second CM Navock to approve ARPA Fund. Roll Call**
Vote: CM Navock- Yes, CM Robison - Yes, CM Mc Ivor - Yes, CM Biel - Yes, CM Lee -No, CM Jacobson - Absent. 4 - Yays, 1 - Nay, 1 – Absent, 0 - Abstaining. Motion carried.

COMMITTEE REPORTS:

- Building and Grounds (Mclvor) – Nothing.
- Personnel (Biel) –Spark Grant Extended. Next meeting November 22, 2022.
- Police / Fire Authority (Lee) – Nothing.
- Streets and Sidewalks (Navock) – Nothing.
- Tax and Finance (Jacobson) – Absent.
- Water and Sewer (Robison) – Nothing.

GENERAL CONCERNS OF THE COUNCIL:

- CM Robison asked about the speed limit signs.
- Discussion about parking on Main and side streets

PUBLIC QUESTIONS & COMMENTS: None.

CLOSED SESSION: None Scheduled.

ADJOURNMENT:

Motion by CM Lee, Second by CM Biel, to Adjourn the November 14, 2022, Regular Meeting of the City Council at 8:47 p.m. Motion Carried.

Respectfully submitted,

Pamela Willer
City Clerk