



# Proceedings



of the  
**BROWN CITY PARK AND RECREATION BOARD SPECIAL MEETING**  
**November 3, 2022**  
 AT THE CITY HALL COMMUNITY ROOM 4205 MAIN STREET, BROWN CITY [810-346-2325]  
 Website: ci.brown-city.mi.us

**Present:** Board Members: Tara Owens, Louis Martus, Ron Marion, Rick Mitchell, and Sean Hagey.  
**Absent:** Board Member: Stacey Biel, and Matthew Taepke.  
**Guests:** Mayor Julie Miller, City Clerk Rhonda Johnson, and City Manager Charles Bennett, Ron Campbell, and Amy Wheeler.

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

**REPORTS AND RECOMMENDATIONS:**

1. **Next regular meeting: November 22, 2022 at City Hall at 6 p.m.**
2. **Public Meeting to discuss benefits of installing ADA compliant playground equipment at the park: November 22, 2022 at 7 p.m.**
3. December regular meeting: December 20, 2022.

**COMMITTEE REPORTS:**

1. **Park & Recreation Grants (Hagey):** City Manager Charles Bennett discussed in detail the requirements and deadlines for the Spark Grant and presented quote and site plan from State of Play company. A second company was contacted and did not respond.
  - a. Discussion of the City as the governing body of record for the park as stated in the 2006 Lease agreement item 3. Lease agreement expires 2026.
  - b. Discussion of a need for ADA compliant recreation equipment.
  - c. Discussion of the requirements of the grant.
  - d. Discussion of date due for grant application, December 19, 2022.
  - e. Discussion of public meeting and public survey to get community input about ADA compliant recreation equipment and how it would improve the health of the community. Public meeting set for 7 p.m. November 22, 2022.
  - f. Discussion of location of ADA compliant playground equipment.

**UNFINISHED BUSINESS:**

1. Discussion of the need for a regular November meeting.  
**Motion by Sean Hagey, Second by Tara Owens, to change the start time for November 22, 2022 regular meeting to 6 p.m. with Public Meeting to follow at 7 p.m.**  
**Motion Carried.**

**PUBLIC QUESTIONS AND COMMENTS:**

1. Rhonda Johnson said that Pam Willer will be City Clerk beginning November 14, 2022. Pam Willer will be taking minutes for the Park & Recreation Board meetings.

**ADJOURN:**

**Motion by Sean Hagey, Second by Tara Owens, to Adjourn the November 3, 2022 Brown City Park and Recreation Special Meeting at 8:45 p.m.**  
**Motion Carried.**

Respectfully submitted  
 Rhonda Johnson  
 City Clerk