

**BROWN CITY COUNCIL PROCEEDINGS**  
**DECEMBER 12, 2022**

**OATH OF OFFICE (6:55 PM):**

**1-City Clerk Pam Willer administered the Oath of Office to Mayor Julie Miller.**

**2-Pam Willer administered the Oath of Office to Councilmembers: Stacey Biel, Robert Jacobson, Patricia Jacobson, Eugene Navock, Ross McIvor and Walter Robison.**

**MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:02 P.M.**

**PRESENT:** Mayor: Julie Miller; Councilmembers: Ross McIvor, Eugene Navock, Patricia Jacobson, Robert Jacobson, Stacey Biel and Walter Robison; City Manager Charles Bennett, and City Clerk Pamela Willer, DPW Foreman Mike Vislosky.

**ABSENT:** None.

**GUESTS:** Richard Lee, Christine Lee, Charles Mitchell, Police Officer Brendan Ecker.

**Mayor Julie Miller presented a plaque to Christine Lee for her service over the last 22 years.**

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.**

**CORRECTION & APPROVAL OF MINUTES:**

**Motion by CM Navock, Second by CM McIvor, to Approve the Minutes of the Regular Meeting of The City Council, November 28, 2022, as written. Motion Carried.**

**PAY BILLS:**

**Motion by CM Jacobson, Second by CM Biel, to Pay Bills in the Following Funds: General - \$28,467.51 (11265 – 11303), Payroll - \$16,907.95 (10489 – 10505) includes State of Michigan- \$5,160.14, EFT - \$5,160.14), Sanitary Sewer - \$22,340.69 (4086 – 4093), Water - \$1,570.77 (3573 - 3578), Arsenic Abatement - \$158.82 (1620-1621 ), Equipment - \$8,194.22 ( 1831-1834). Motion Carried.**

**PERSONAL APPEARANCES:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

**POLICE REPORT:** Manager Charles Bennett reported that Chief Ron Smith will be out of the office for the week due to sickness.

**UNFINISHED BUSINESS:**

**Resolution 22-11** – Appointment of Provisional District Library Board Members

**PUBLIC HEARING:** None Scheduled.

**RESOLUTIONS:** Resolution 22-11 Appointment Of Provisional District Library Board Members.

The City Council appoints the following four (4) members to the District Library Board: A) Charles Mitchell  
B) Debbie Rickman  
C) Lauren Marion  
D) Toni Loutzenhiser

Motion by CM Navock, Second by CM McIvor, to appoint Charles Mitchell, Debbie Rickman, Lauren Marion and Toni Loutzenhiser as members to the Brown City District Library Board.

**ROLL CALL VOTE: CM MCIVOR YES, CM ROBISON YES, CM NAVOCK YES, CM R. JACOBSON YES, CM P. JACOBSON, CM BIEL YES. 6- YAYS, 0- NAYS, 0- ABSENT. MOTION CARRIED**

**ORDINANCES:** None.

**PETITIONS & COMMUNICATIONS:** None.

**MANAGER'S REPORT:**

1. **City Hall Security Upgrade-** Please see attachments- Will need approval to get upgrade started.

**A November 30<sup>th</sup> 2022-** Local resident came into City Hall in the afternoon looking for Chief Smith. When the resident found out that the Chief was not in but in Sandusky he became very upset and disrespectful. The office staff tried to keep the resident on the other side of the counter, but he barged past wanting to get into Chief Smith's office. While the office staff maintained composure, this incident makes it very clear that the safety of the office staff needs to be upgraded.

**B-E&J Construction** has provided a quote to build a wall into the existing counter eight feet high. The wall would contain two tempered glass windows with slots cut out to be able to slide documents back and forth. The open area at the end of the counter would have a door installed with a pin pad lock. E&J was the contractor that built the storage room in the council chambers. Talking with E&J with City Council approval he could have the project done by December 25<sup>th</sup> 2022.

C-The quote is \$4,000.00 to complete the job. The City currently has \$9,302.00 in the building fund.

**Motion by CM Robison, Second by CM Navock to approve the Security Upgrade: Building a wall in the Lobby, install drywall, door and windows in wall, paint and trim out wall.** Total Job: \$4,000.00. E&J Construction was agreed upon to start the project.

**ROLL CALL VOTE: CM MCIVOR YES, CM ROBISON YES, CM NAVOCK YES, CM ROBERT JACOBSON YES, CM BIEL YES, CM PATRICIA JACOBSON YES. 6 Yays, 0 Nays, 0 Absent. Motion Carried.**

2. **Brown City Business Owner Group-** I meet with a small group of Brown City Business Owners that are interested in forming a group that promotes small business growth in Brown City. The first meeting was hosted by Chris Page at Get Serious Fitness on December 7<sup>th</sup>. The group is very much in its infancy and will be looking for other local businesses to attend monthly meetings. The next meeting will be held at Missile Strike Game Lounge January 11<sup>th</sup> at 9 AM.
3. **Sanilac County DPW Meeting-** Mike and I attended a DPW Supervisor meeting December 5<sup>th</sup> at Marlette City Hall. This was the first meeting for the group: the goal was to have a time for DPW Supervisors to meet, brainstorm, talk about best practices. In attendance were Brown City, Sandusky, Marlette and Peck. The goal will be to have another meeting in March; Brown City will host this meeting in the Community Room
4. **Union Negotiations-** Information has all been sent to Labor Attorney Michael Blum of the Firm Foster, Swift, Collins and Smith. City Manager Bennett is Awaiting results of the investigation into the Cities liability to pay into Union's Pension Rehabilitation Plan.
5. **Kilpatrick Apartments Dumpster-** As of 12/1/22 the dumpster is no longer the cities. Kilpatrick has contracted directly with GFL for services. The residents of Kilpatrick Apartments will no longer charged for trash on their utility bill.
6. **City Tree Lighting-** I would like to thank everyone involved for the City's Tree Lighting. I feel it was a great success.
7. **City Holidays-** Proposed times for City Hall and DPW to be closed are December 23<sup>rd</sup> & 26<sup>th</sup> as well as December 30<sup>th</sup> & January 2<sup>nd</sup>. The days would be paid holidays for Full-Time team members. The DPW would have someone designated for on-call for those days. This would be the same schedule as last year with holidays falling on Saturday and also mirroring what our neighboring communities are doing as well.

**ATTORNEY'S REPORT:** CM Biel questioned if the barrier to protect due to disrespectful people is happening elsewhere. Attorney Gregory Stremers said yes. It was discussed to also get cameras outside of City Hall. Attorney Gregory Stremers said the data would need to be kept for 6 years.

**TREASURER'S REPORT: None.**

**CLERK'S REPORT: NONE**

**MAYOR'S REPORT: -Motion Needed for approval of Board Appointments**

- A) Planning Commission (Term Expiring 12-31-2025) Jeff Liebler-Doug Mitten-Mark Vaerten.**
- B) Cemetery Board (Term Expiring 12-31-2027) Ron Campbell**
- C) Park and Rec Board (Term Expiring 12-31-2025) Tara Owners**
- D) Election Commission (Term Expiring 12-31-2024) David R VanCura**
- E) Board of Review(Term Expiring 12-31-2024) Ron Campbell-Richard Lee**

**MOTION BY CM Navock and Second by CM Biel to appoint the following individuals for the terms listed.**

**Planning Commission (Term Expiring 12-31-2025)**

Jeff Liebler

Doug Mitten, Mark Vaerten

**Brown City Cemetery Board (Term Expiring 12-31-2017)**

Ron Campbell

**Brown City Park and Recreation Board (Term Expiring 12-31-2025)**

Tara Owens

**Brown City Election Commission (Term Expiring 12-31-2024)**

David R. Van Cura

**Brown City Board of Review (Term Expiring 12-31-2024)**

Ron Campbell

Richard Lee

**ROLL CALL VOTE: CM Mclvor Yes, CM Robison Yes, CM Navock Yes, CM Biel Yes, CM P. Jacobson Yes, CM R. Jacobson Yes. 6 Yays, 0 Nays, 0 Absent. Motion Carried**

**Mayor Committee & Appointed Representatives:**

**\*= Chairperson**

**Buildings & Grounds:**

**\*Ross Mclvor**

**Robert Jacobson**

**Geno Navock**

**Personnel:**

**\*Stacy Biel**

**Walter Robison**

**Ross Mclvor**

**Police:**

\*Robert Jacobson  
Stacy Biel  
Pat Jacobson

**Streets & Sidewalks:**

\*Geno Navock  
Ross Mclvor  
Walter Robison

**Tax & Finance:**

\*Pat Jacobson  
Stacy Biel  
Geno Navock

**Water & Sewer:**

\*Walter Robison  
Robert Jacobson  
Pat Jacobson

**Fire Authority Rep:**

Mayor Julie Miller

**Festival Commission Rep:**

Geno Navock

**Park Board Rep:**

Stacy Biel

**COMMITTEE REPORTS:**

1. Building and Grounds (Mclvor) – Nothing.
2. Personnel/Park & Recreation (Biel) – Meeting December 20, 2022 @ 7PM
3. Fire Authority – (Miller)-
4. Streets and Sidewalks (Navock) -Nothing.
5. Tax and Finance (P.Jacobson) – Nothing.
6. Water and Sewer (Robison) – Nothing.
7. Police(R.Jacobson)-Nothing.

**GENERAL CONCERNS OF THE COUNCIL:** CM Robison had concerns about the City posting on Face Book and allowing comments. Recommended to not use Facebook until fixed from commenting. CM Robinson would like to see what is posted in the news be more informative regarding decisions made.CM Biel mentioned people are still parking the in the wrong direction on Main Street.

**PUBLIC QUESTIONS & COMMENTS:** Chris Lee made a comment that Peck has a program for the blight in their town. Peck is also looking into security cameras.

**CLOSED SESSION:** None Scheduled.

**ADJOURNMENT:**

**Motion by CM Biel, Second by CM Jacobson, to Adjourn the December 12, 2022,  
Regular Meeting of the City Council at 7:43P.M. Motion Carried.**

Respectfully submitted,

Pamela Willer  
City Clerk