

PROCEEDINGS
OF THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
DECEMBER 20, 2022
AT THE CITY HALL COMMUNITY ROOM 4205 MAIN STREET, BROWN CITY (810-346-2325
Website: ci.brown-city.mi.us

Present: Board Members: Tara Owens, Louis Martus, Ron Marion,
Sean Hagey, Pam Willer-City Clerk.

Absent: Board Members: Stacey Biel, Matthew Taepke, Rick Mitchell

Guest: Mayor Julie Miller, City Clerk Pam Willer, and City Manager Charles Bennett

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

APPROVAL OF MINUTES:

1. Regular Meeting November 22, 2022.

Motion by Sean Hagey, Second by Louis Martus, to approve the Minutes of Regular Meeting on November 22, 2022 as written. Motion Carried.

PAY BILLS:

Motion by Louie Martus, Second by Sean Hagey, to Pay Bills from the following Fund:

Parks: State of Michigan \$20.00 (2982). Motion Carried.

PUBLIC QUESTIONS AND COMMENTS: NONE.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE.

UNFINISHED BUSINESS:

- . Parking signs: No discussion.
- . Fencing removal: Remove fence on Boys Major Field, Matt Taepke will work to remove.
- . Parking Lot: No Discussion.
- . Ball Fields Lights: No Discussion.

PETITIONS AND COMMUNICATIONS: None Scheduled.

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REPORTS AND RECOMMENDATIONS:

1. Current Balance: (Checking \$18,777.73; Operating \$7,280.65)
2. Next regular meeting: January 24, 2023

COMMITTEE REPORTS:

1. **Trails (Mitchell):** Absent.
2. **Concessions, Batting Cages, Bathrooms and Porta-lets (Taepke):** Absent.
3. **Driveways & Parking Lots (Martus):** Nothing to report.
4. **Playground Equipment & Courts (Hagey): Building Maintenance Committee (Owens/Martus):** Tara Owens reported that the pool pavilion will need to be stripped to the studs no later than January 31st, 2023.
Motion by Louie Martus for the pool pavilion to be stripped to the studs, Second by Tara Owens. Motion Carried.
5. **Events & Entertainment (Biel):** Nothing is scheduled for winter.
6. **Utilities (Marion):** Nothing new to report.
7. **Park & recreation Grants (Hagey/Biel/Marion/Owens):** Five-year Master Plan for the DNR has not been submitted, but needs to be done by 4/1/2023.

NEW BUSINESS:

- A) Tara Owens discussed the Pool Pavilion Rehab Plan.
- B) Spark Grant submitted-discussion on having other grant proposals ready to apply at any time.
- C) **M Parks Membership Benefits. Motion to utilize the M Parks Membership by Tara Owens to purchase the membership, \$750.00, Second by Sean Hagey. Motion Carried.**
- D) Notice from State of Park Board of Directors Non-Profit is not compliant. The Letter was sent to Ron Campbell with a note that Park Board of Directors would have to bring that up to date and also the Annual Park Board of Directors meeting would need to be scheduled. The City has no control over the Park Board of Directors, but wanted to make them aware of notice.

PUBLIC QUESTIONS AND COMMENTS:

Joe Biel cleaned the willow trees by the horse shoe pit, Motion by Sean Hagey to pay Joe Biel for the cleaning of the willow trees \$250.00, Second by Ron Marion. Motion Carried.

Discussion regarding absents of Matt Taepke. Ron Marion will speak with Matt Taepke and Little League to question why no one from the League is attending the meetings.

MEETING FOR EVENTS IN PARK: 1/24/2023 7:00 P.M.

MEETING ADJOURN @ 8:00. P.M. Motion made by Sean Hagey to adjourn meeting, Second by Tara Owens. Motion Carried.

Respectfully Submitted,

Pamela J Willer
City Clerk

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