

PROCEEDINGS
OF THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
JANUARY 24, 2023
AT THE CITY HALL COMMUNITY ROOM 4205 MAIN STREET, BROWN CITY (810-346-2325
Website: ci.brown-city.mi.us

**Present: Board Members: Tara Owens, Louis Martus, Ron Campbell, Stacey Biel,
Sean Hagey, Matt Taepke, Ron Marion-Chairman.**

Absent: Board Members: None.

Guest: Mayor Julie Miller, City Clerk Pam Willer, City Manager Charles Bennett, Jamie Bird, Kim Evans, Lauren Marion, Kevin Burke, Colleen Burke, Amy Wheeler, Clayton Upper, Norma Vinande, Cindy Kreiner, Missy Bennett, and Glen Miller

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

APPROVAL OF MINUTES:

- 1. Regular Meeting December 20, 2022.**

Motion by Tara Owens, Second by Sean Hagey to approve the Minutes of Regular Meeting on December 20, 2022 as written. Motion Carried.

PAY BILLS:

Motion by Stacey Biel, Second by Tara Owens, to Pay Bills from the following Fund:

Parks & Rec – Relief Pro Tree Service LLC, \$250.00 (2983), DTE Energy, \$113.93 (2984)-(Utilities 11-17-22 TO 12-16-22), Michigan Recreation & Park Assoc, \$500.00 (2985), DTE Energy, \$116.46 (2986)-(Utilities 12-17-22 TO 1-17-23). Motion Carried.

PUBLIC QUESTIONS AND COMMENTS: Personal appearance by several Groups of Park Usage.

- 1. Festival Committee(Jamie Bird) Festival June 8,9,10, 2023. All events other than parade will be held at the Park.**
- 2. Markets & More:(Missy Bennett & Cindy Kreiner) 2nd Sunday of each month, May TO October, 2023. NO Holidays!**
- 3. Friends of Library:(Lauren Marion) Picnic in the Park event.**
- 4. Disk Golf:(Clayton Upper) Repairs to Disc Golf Course, restore sign Board. Wood Chips around T-Pads. Facebook: Greendevildiskgolf.com.**
- 5. Summer Rec:(Matt Taepke) Will provide Summer Rec Dates at a later time, nothing finalized at this moment.**
- 6. Horse Shoe: (Glen Miller) August 20, 2023 Tournament.**

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PUBLIC QUESTIONS & COMMENTS:

Question could a quarterly work shop be set up? Set date for April 22, 2023, at 10:00PM (Earth Day).

Pool Pavilion will not be available for summer 2023.

Questioned to get Sheriff's Dept to bring in work crew to help clean in Park.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE.

SECRETARY REPORT (TARA OWENS): TARA WILL KEEP TRACK OF ATTENDANCE.

Discussion to have a substitute attend if a member cannot attend, and question if have a Vice Chair. Motion made by Stacey Biel, and Second by Sean Hagey to have Tara Owens as Vice Chairman. Motion Carried.

UNFINISHED BUSINESS:

. Discussion of Hog town/Little League items in Pool Pavilion (Tara Owens) would like items removed they donated due to remodel of pavilion.

. Tiling of Base Bal Fields: Matt Taepke will check with Steve Kohler and said they are still in need of tile.

PETITIONS AND COMMUNICATIONS: None Scheduled.

REPORTS AND RECOMMENDATIONS:

1. Current Balance: (Savings-\$7,281.87; Operating \$23,496.00)
2. Next regular meeting: February 28, 2023

COMMITTEE REPORTS:

1. **Trails (Mitchell):** Rick would like to be on different committee than trails.
2. **Concessions, Batting Cages, Bathrooms and Porta-lets (Taepke):** What is status on porta pots for 2023? Ron Marion & Matt Taepke will get bids for the porta pots. Need 4 porta pots & 1 handicap porta pot.
3. **Driveways & Parking Lots (Martus):** What is status of fence tear-down field #4 & #5. Matt Taepke & Louie Martus will check out.
4. **Playground Equipment & Courts (Hagey): Building Maintenance Committee (Owens/Martus):** Basketball Court & Tennis Court will check with Aztec. Motion by Stacey Biel to get rid of building material and donated items in pool pavilion, Second by Sean Hagey. Motion Carried.
5. **Events & Entertainment (Biel):** Nothing is scheduled for winter.

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6. **Utilities (Marion):** DTE repaired faulty leg of power at the park.
7. **Park & recreation Grants (Hagey/Biel/Marion/Owens):** Five-year Master Plan for the DNR has been submitted
8. **City Manager Chuck Bennett presented National Fitness Court and Land & Water Conservation Grant needs to be submitted by April 1, 2023. Motion made by Sean Hagey, Second by Tara Owens to move forward with Fund Grant. Motion Carried.**
9. **City Manager Chuck Bennett spoke with the Thumb Tractor Pulling Association, and they would like to do something for Festival possible Tractor Pull. This needs to have a proposal.**

NEW BUSINESS:

- A) **M Parks subscription is active currently access has been given to City Manager Chuck Bennett, Chairman Ron Marion and Board Members Tara Owens and Matt Taepke. Can have up to 10 people on web base.**
- B) **National Fitness Committee: Outdoor exercise opportunity (Chuck Bennett) cost of concrete alone would cost \$130,000.00.**
- C) **Mowing Bids: Chuck Bennett. Cut off is 2/22/23 Brown City Sod cost year- \$19,200.00. Outdoor Design \$1,680.00 a cut \$33,000.00 year.**
- D) **Basketball Court needs a plaque with DNR on it.**
- E) **Review for 5 Year Plan at Sanilac Planning Commission, 2/21/2023 @ 4:00 PM. Tara Owens will attend.**

Nest Park Board Meeting: 2/28/2023 7:00 P.M.

MEETING ADJOURN @ 8:56. Pm Motion made by Stacey Biel to adjourn meeting, Second by Sean Hagey. Motion Carried.

Respectfully Submitted,

Pamela J Willer
City Clerk